

**Classification:** Student Affairs

**Approving Authority:** [must be part of the University Executive]

**Responsible Authority:** [must be part of the University Executive Cabinet]

**Implementing Authority:** Vice President of Enrollment Services and Student Affairs

**Effective Date:** December 2025

**Review Date:** November 2028

## ***Students Drugs and Alcohol Abuse Protocol***

### **1.0 Purpose**

- 1.1 This protocol establishes the University's commitment to maintaining a safe, healthy, and productive academic environment free from the negative effects of drug and alcohol abuse. It is designed to ensure compliance with U.S. higher education standards, Iraqi laws, and cultural norms while safeguarding the health and well-being of all members of the University community.

### **2.0 Scope**

- 2.1 This protocol applies to all students, faculty, staff, and visitors of the University while on university premises, attending University-sponsored activities, or representing the University in any official capacity within or outside Iraq.

### **3.0 Policy**

- 3.1 Prohibited Substances and Activities:
- 3.1.1 The University prohibits the possession, use, manufacture, distribution, or sale of illegal drugs, narcotics, and controlled substances on University property or at University-sponsored events.
  - 3.1.2 The possession, consumption, or distribution of alcohol is prohibited on University premises (except for sanctioned premises such as the Club) and at official University events.
  - 3.1.3 The misuse of prescription medication is considered a violation of this policy.
  - 3.1.4 Individuals found in violation will be subject to disciplinary action, up to and including suspension, expulsion, or termination of employment, in addition to possible referral to local law enforcement.
- 3.2 Student Rights and Responsibilities
- 3.2.1 Students have the right to study in an environment free from drug and alcohol-related disruptions.
  - 3.2.2 Students are responsible for adhering to this policy, reporting violations, and seeking assistance if struggling with substance abuse
  - 3.2.3 The University is committed to treating violations fairly and confidentially, respecting students' dignity, and ensuring due process in all disciplinary proceedings.
- 3.3 Education and Prevention
- 3.3.1 The University will provide annual awareness programs about the risks of drug and alcohol abuse.
  - 3.3.2 Educational materials will be made available through orientation, workshops, and the Student Affairs Office.
  - 3.3.3 Preventive programs will emphasize healthy lifestyle choices and provide information about counseling and support resources.
- 3.4 Counseling and Support Services



- 3.4.1 The University will offer confidential counseling services for students affected by substance abuse.
- 3.4.2 Referral to external rehabilitation or support organizations will be available when appropriate.
- 3.4.3 Participation in counseling services may be considered as a mitigating factor in disciplinary cases.

## **4.0 Procedures**

- 4.1 Disciplinary Procedures
  - 4.1.1 Reports of drug or alcohol abuse will be investigated by the Office of Student Affairs (students) or Human Resources (employees).
  - 4.1.2 Sanctions may include:
    - Verbal or written warnings
    - Mandatory counseling or education sessions
    - Suspension or dismissal from the University
    - Referral to law enforcement authorities
    - All disciplinary actions will follow the University's Student Code of Conduct or relevant employment policies.
- 4.4 Procedures for Visitors and Third Parties

Incidents involving visitors, contractors, or other third parties will be managed by Campus Security, who may revoke campus access and involve local law enforcement as necessary.
- 4.5 Compliance with Iraqi Law
  - 4.5.1 As Iraq strictly prohibits the import, sale, and production of alcohol nationwide and the consumption of illegal drugs, the University will cooperate fully with local authorities when required.
  - 4.5.2 Students are reminded that violations may result in serious legal consequences under Iraqi law, including imprisonment or deportation.
- 4.6 Authority
  - 4.6.1 The Vice President for Enrollment Services and Student Affairs is responsible for overall policy oversight and implementation. Works closely with various departments to ensure the policy's alignment with student welfare, support services, and educational initiatives related to substance use.
  - 4.6.2 The Vice President for Academic Affairs collaborates to ensure that the policy aligns with the overall educational mission of the university. He/she may support the integration of substance use education into academic curricula.
  - 4.6.2 The Office of Student Affairs ensures that the policy's enforcement aligns with the University's code of conduct and disciplinary procedures. It handles cases of policy violations, ensuring the fair and consistent implementation of policies.
  - 4.6.3 The Wellness Office Director oversees the development and implementation of health promotion programs and initiatives related to substance use prevention, education, and intervention. Ensures the policy's alignment with health and wellness goals.

- 4.6.4 Campus Security collaborates to ensure a safe and secure campus environment, including effective enforcement of policy regulations related to substance use and possession.

### **Related Policies and Documents**

#### **Approval Signatures**

Signature of Policy Owner: \_\_\_\_\_

Date:

Signature of Project Chair: \_\_\_\_\_

Date:

Signature of President: \_\_\_\_\_

Date: