

Non-Academic Student Misconduct - Policy & Procedures

1.0 Purpose

- 1.1 This policy outlines the University's expectations regarding non-academic conduct and establishes a framework for addressing non-academic misconduct by students. The University is committed to providing a safe, inclusive, and respectful environment for all members of the community, and expects all students to adhere to the highest standards of behavior both on and off-campus.
- 1.2 The purpose of this policy is as follows; to define the general process for violations of the Student Code of Conduct Policy, provide cases of conduct subject to disciplinary action, outline disciplinary measures that may be imposed, and set out the process and procedures the University will follow when an allegation of non-academic misconduct is made.

2.0 Scope

- 2.1 This policy applies to all non-academic actions or activities related to the American University of Iraq Baghdad (AUIB) committed by AUIB students against other students, faculty, staff, or any individual on campus during working hours. It includes primarily on-campus actions and may extend to off-campus and online actions in specific situations.

3.0 Definitions

- 3.1 Student Code of Conduct – official student rules and regulations of the university.
- 3.2 Non-academic misconduct – violations of the Student Code of Conduct that are non-academic, excluding academic integrity violations such as cheating or plagiarism.
- 3.3 Conduct meeting – a meeting with an accused student and the Vice President of Enrollment Services and Student Affairs (VPESA) to address a possible violation. This meeting may result in advice, a warning, an educational development opportunity, or a penalty ranging from an oral/written warning to suspension or dismissal.
- 3.4 Investigation – a process conducted by the VPESA to gather facts, which may include witness statements, video evidence, or physical evidence.
- 3.5 Members of the University Community – includes students, staff, and faculty of AUIB, as well as staff members of contracted support companies.
- 3.6 Student obligations – the duties all AUIB students must adhere to, as outlined in the Student Code of Conduct.
- 3.7 Appeal authority – VPESA, who is responsible for reviewing and deciding on appeals in consultation with the Vice President for Academic Affairs (VPAA). If necessary, the President may be consulted.

4.0 Policy

- 4.1 Any member of the University community who becomes aware of or experiences non-academic misconduct is encouraged to report the incident to the VPESSA.
- 4.2 The VPESSA or their representative will conduct a thorough and impartial investigation, including gathering evidence, interviewing parties involved and witnesses, and ensuring due process for all parties.
- 4.3 Students have the right to appeal decisions regarding non-academic misconduct sanctions. The appeals process provides a fair and impartial review by the VPESSA in consultation with the VPAA and, if necessary, the President. The decision reached through this process will be final.
- 4.4 The University is committed to supporting all community members affected by non-academic misconduct.
- 4.5 The University will provide ongoing education and prevention programs to promote a safe and respectful community and prevent non-academic misconduct. These programs may include workshops, training sessions, and awareness campaigns.

5.0 Procedures

- 5.1 All incidents of suspected non-academic misconduct must be reported to the VPESSA or a member of the Student Affairs Team.
- 5.2 Upon receiving a report, the VPESSA or their representative may:
 - Meet with the student suspected of misconduct.
 - Investigate further by any necessary means.
 - Discuss violations and their implications with the students concerned.
- 5.3 If sufficient evidence supports that non-academic misconduct has occurred, the VPESSA may determine corrective actions in a Conduct Meeting with the student. A penalty ranging from an oral warning to dismissal may be imposed.
- 5.4 The VPESSA will notify the relevant students about the decision in writing.
- 5.5 Students have the right to appeal decisions regarding non-academic misconduct sanctions. The appeals process will be conducted by the VPESSA, in consultation with the VPAA and, if necessary, the President. The decision reached will be final.

Related Policies and Documents

Students' Academic Integrity and Misconduct Policy

Student Code of Conduct Policy

