



## Dress Code Policy & Procedures - Students

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### 1.0 Purpose

- 1.1 AUIB is committed to maintaining an academic environment that fosters respect, professionalism, and cultural sensitivity. The dress code ensures that students adhere to modest and culturally appropriate attire while promoting a comfortable and respectful atmosphere for all members of the university community.

### 2.0 Scope

- 2.1 This policy applies to all students within the AUIB community.

### 3.0 Definitions

- 3.1 Dress code - refers to the set of established guidelines and standards provided by AUIB that dictate the appropriate attire and grooming practices expected of staff members.

### 4.0 Policy

- 4.1 All students are expected to dress modestly and in a manner that respects cultural values and customs.
- 4.2 Clothing should be clean, neat, and in good condition.
- 4.3 Students are encouraged to be aware of and respectful of cultural norms when choosing their attire.
- 4.4 Clothing with offensive or controversial symbols, slogans or images or that in some other way overtly promotes a radical political agenda is not allowed.
- 4.5 Shoes or appropriate footwear must be worn at all times while on campus.
- 4.6 Both men and women should ensure that their shoulders, cleavage, and midriff are covered. Shorts and skirts should be of a modest length.
- 4.7 The wearing of a headscarf or other forms of head covering is at the discretion of the individual student.
- 4.8 The dress code applies to all areas of the university, including classrooms, common areas, and any university-sponsored events.
- 4.9 Exceptions to the dress code may be granted for specific events or circumstances, subject to prior approval from the relevant university authorities.



- 4.10 Students are expected to adhere to the principles outlined in Section 4.0 when selecting their attire for all on campus university-related activities.
- 4.11 In the context of the above principles, the following are specific examples of dress code violations in AUIB:
- Students wearing hoods or hats indoors, the exception being hijabs or other headgear that is part of religious or cultural dress.
  - Shorts worn on campus for other than sporting events.
  - Dresses or tops that expose the back below the shoulder blades.
  - Shirts/tops that do not have sleeves.
  - Strapless or low-cut dresses or shirts.
  - Clothing that exposes the midriff at any time.
  - Dresses and skirts that do not extend below the knee/cover the knee.
  - Clothing that has excessive holes or slits overall, even if designed/manufactured with them.
  - Chains, fishhooks, safety pins, studded bracelets or collars, or other items that could be used as a weapon.
  - Clothing that makes fun/degrades other races, religions, ethnic groups, or other violations of public order and morality.
  - All clothing that reveals the body in an inappropriate manner – such as see-through/transparent or overly tight attire.

## 5.0 Procedure

### 5.1 Issuance of Written Warning

- 5.1.1 If a student is found to be in violation of the dress code, a detailed record of the incident will be documented by the individual witnessing the violation.
- 5.1.2 The Director of Student Services, upon receipt of the incident report, will conduct a thorough review to ascertain the nature and specifics of the violation.
- 5.1.3 Following the review, if it is determined that a dress code violation has occurred, the Director of Student Services may issue a written warning. The warning will explicitly outline the nature of the violation, the specific dress code provision breached, and any relevant details.
- 5.1.4 The Director of Student Services will present the written warning to the student, explaining its content and ensuring a comprehensive understanding.
- 5.1.5 The student will be requested to sign the written warning as an acknowledgment of receipt and understanding. Refusal to sign will be noted.

### 5.2 Meeting with Vice President of Enrollment Service & Student Affairs

- 5.2.1 In cases of repeated violations or serious dress code breaches, the Director of Student Services may deem it necessary for the student to meet with the Vice President of Enrollment Service & Student Affairs to discuss the issue and possible consequences.



### **5.3 Consequences for Violations**

5.3.1 Depending on the severity and frequency of dress code violations, consequences may range from warnings, probation, or, in extreme cases, suspension or expulsion from the university. Consequences for violations will be determined by the Vice President of Enrollment Service & Student Affairs.

### **5.4 Enforcement Collaboration**

5.4.1 This policy is enforced by the AUIB security team and AUIB Student Services collaboratively. It is therefore essential that these parties maintain close contact in its implementation.

### **5.5 Appeals Process**

5.5.1 Students who believe that they have been unfairly penalized for a dress code violation may file an appeal within 7 days. The University's Complaints and Concerns Committee decides on the merits of the appeal which will be final.

5.5.2 The appeal should include a detailed account of the incident, the grounds for appeal, and any supporting evidence.

5.5.3 The Complaints and Concerns Committee will conduct a thorough review of the appeal, considering all relevant documentation and hearing the student's perspective.

5.5.4 The Committee's decision on the merits of the appeal will be communicated in writing to the student, and its determination will be final.

### **Related Policies and Documents**

Student Handbook

Student Code of Conduct